

4. Courses are managed in accordance with the *Provision Framework* and, for QTS elements,

Management of Academic

Mode of study

10. As approved through validation, the Initial Teacher Training programmes may provide opportunities for study by full-time or part-time mode. The normal study load for a student studying full-time will be modules to the value of 120 credits (subject to a maximum of 80 credits in any one semester) in one academic session. A student studying part-time will normally be permitted to study between 20 and 80 credits in one academic session, subject to a maximum of 40 credits in any one semester. Students may be permitted to transfer from full-time to part-time registration and vice-versa with the approval of the Course Leader and the Programme Director or equivalent at the

Maximum registration periods

11. The expectation is that a student will complete their award within the following maximum periods of registration, with the student being required by the relevant Assessment Board to withdraw from their course if this maximum period of registration is exceeded (noting that an exit award will automatically be awarded if they have met the requirements for such an award as outlined in paragraph 46 below)

maximum by the relevant Assessment Board, in liaison with the Academic Registrar, only in exceptional circumstances and where the currency of learning undertaken up until that point can be adequately assured.

Award	Full-time study		Part-time study
	Normal period of registration (years)	Maximum period of registration (years)	Normal

portfolio
presentation / seminar
professional discussion
micro-teach.

20. In addition to the specified module assessment, exceptionally, viva voce examinations may be undertaken to determine the module outcome.

Marking of modules

21. Each component of summative assessment (i.e. assessment used to indicate the extent of a student's success in achieving the intended learning outcomes of the module) will be marked on a percentage scale, with 40% representing the pass mark for Level 6 modules and 50% representing the pass mark for Level 7 modules. Where there is more than one component of assessment within a module, each component must be passed in order to pass the module, with each component contributing a pre-determined percentage to the overall module mark (rounded to the nearest integer).

22. Where approved at validation, individual components of assessment or whole modules may be marked on a pass / fail basis with no percentage mark awarded, and in some instances with no credit attached. Professional practice modules will normally be marked on a pass / fail basis with credit awarded for a pass mark.

23. Where students have passed a module, they cannot re-take it in an attempt to achieve a higher mark.

Non-completion of assessment (leading to referral and reassessment)

24. Students must submit all work for summative assessment by the notified deadline. Failure to submit work by the deadline without valid reason (i.e. without having requested and been granted an extension to the deadline or having presented acceptable extenuating circumstances under the terms of the *Additional Time due to Extenuating Circumstances Policy*) will result in the term NWS (no work submitted) being recorded for the relevant component of assessment and will result in referral in the module overall.

25. Where students fail to attend a professional practice assessment or examination without demonstrating a valid reason in accordance with the terms of the *Additional Time due to Extenuating Circumstances Policy*, the term NWS (no work submitted) will be recorded for the relevant component of assessment and will result in referral in the module overall.

following a deferral will be expected to complete all components of assessment regardless of previous results. In such cases, students will be eligible for the full range of marks, unless they have previously failed the module after a reassessment opportunity and are subject to capping of the module mark at the pass mark (in accordance with paragraph 29 above).

Intercalation

37.

51. The exit award of a Postgraduate Certificate in Teaching and Learning is considered to be a final award and the student may not re-apply to the same course.

Posthumous and Aegrotat awards

52.

Postgraduate Certificate in Education or a Postgraduate Certificate in Teaching and Learning posthumously. The normal requirements for the award (as specified in these regulations) must be met. Where the student has not met the normal requirements for the award, consideration may be given to an Aegrotat award.

53.

Recognition of credit without an award

57. Where a student achieves credit by passing modules but is not eligible for an award within this framework, a student transcript/record of achievement will be issued identifying credit gained and the level of achievement in the module(s) completed.

Academic appeals

58. Students have a right to appeal against decisions of the Assessment Board in accordance with the *Academic Appeals Procedure* which is available, together with appeal forms, on the Student Hub, Brightspace.

59.