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Responsibility	Owner
Administration of subject access requests,	
response to data protection enquiries from staff	(Academic Registrar (AR)) and Head of Data
and students	Governance
Initial investigation and management of data	Academic Registrar (DPO) and Head of Data
security breaches	Governance
Overall responsibility for Data Management Policy,	Academic Registrar (DPO)
authorisation of actions related to data security	
breaches, management and oversight of the Head	
of Data Governance and PA to the Academic	
Registrar, raising awareness of data protection	
across the University, and the provision of training	
and information for staff and students	
Overall responsibility for those aspects of data	Director of Digital
security relating to University of Suffolk information	
technology systems	
Strategic liaison regarding data protection and	Chief Operating Officer
data security with the Executive, Audit & Risk	
Committee and University of Suffolk Board	
Institutional approval of Data Protection Policy	Quality Committee
Personal data to be handled in line with the	Staff and students handling personal data
University of Suffolk Data Management Policy,	
best practice, and data protection legislation	